

POSTGRADUATE DIPLOMA IN EDUCATION

CHECKLIST 2018/2019

SUPPORTING DOCUMENTS

All supporting documents, including application processing fee, must be received in the Admissions Office by the posted deadlines.

Use the Application Checklist below to ensure you have accounted for all application items applicable to you.

- Confirmation Receipt
- Application fee (payable at any branch of Republic Bank Ltd)
- One (1) [referee report](#) (to be filled out by the Principal of your current Secondary school)
- [Release form](#) (from Principal of your current Secondary school) (submit to School of Education by December 1st, 2017)
- Appointment letter
- Assessment letter (from the Ministry of Education)
- Curriculum Vitae
- Birth Certificate
- Documents indicating a previous name change (Marriage Certificate/Legal Affidavit/Deed Poll if your present name is different from that on the Birth Certificate)
- Degree certificates (for undergraduate/postgraduate level only)
- Official transcript (to be sent directly to UWI from previous institution of study)
***Student copy of transcript can be submitted in the interim.